



# Appleton Parish Council

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Appleton Parish Hall, Dudlow Green Road, Appleton, Warrington,  
Cheshire WA4 5EQ

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**Minutes of the monthly Parish Council meeting of Appleton Parish Council  
held on Tuesday 21<sup>st</sup> March 2017 at 7.30pm at  
Appleton Parish Hall, Dudlow Green Road Appleton**

**Present:** - Councillor B Axcell (Chairman)

Councillor K Arnett, Councillor I Axcell, Councillor S Benger, Councillor J Bilsland, Councillor S Harris, Councillor J Price, Councillor T Stansfield, Councillor P Walker, Councillor J Walker and J Wheeler.

Mrs. J Monks (Clerk) and one member of the public.

## **1. Welcome and apologies for absence**

Councillor B Axcell welcomed everyone to the Parish Council meeting.

Councillor B Axcell reminded all the Parish Councillors and members of the public that the use of mobile phones was prohibited during a meeting and all Parish Councillors were asked to use the microphones when speaking. Councillor A Cross sent his apology as he was unable to attend due to work commitments. Councillor D Edwards sent her apology as she was ill and was unable to attend.

## **2. Members Code of Conduct**

Councillor T Stansfield declared an interest as he lives adjacent and currently rents fields from Homes & Communities with regards to the planning application, 2017/29929, Land South of Astor Drive, East of Lichfield Avenue &, South of Witherwin Avenue, Grappenhall Hays, WA4 3LG. Outline Planning Permission (Major) -Proposed residential development comprising up to 400 dwellings, including means of access to but not within the Site, recreational open space and related infrastructure. All detailed matters other than means of access to the site are reserved for subsequent approval. Councillor T Stansfield took no part in the discussion with regards to this planning application and left the room for this part of the meeting.

Councillor P Walker declared an interest in relation to item 9, the grant application from 21<sup>st</sup> Warrington West (1<sup>st</sup> Appleton) Scout Group as he was a member of the South Warrington Area Board he had already assessed the application as the South Warrington Area Board have provide a grant towards the cost as such Councillor Walker did not take part in the discussions or the decision relating to this agenda item.

### **3. PCSO / Police report**

The PCSO were not in attendance and sent their apologies. The following report had been sent to the clerk.

There has been five ASB incidents, one being a party on Farm Lane – no trace of youths, one pupil climbed fence at Bridgewater and threatened Head Teacher, he has been dealt with, one issue was parking on The Cobbs, ASB were drug related under London Bridge and lastly a group of youths on Bridge Lane reported causing a nuisance. Three reports of burglaries – one garage being broken in to and tools taken, containers taken at industrial estate and another garage break in (bikes taken), Three drug reports, two bikes stolen Incidents of note; suspicious activity – travellers are knocking houses to clean gutters. There have only been ten speed letters sent which is a massive improvement.

### **4. Public Participation.**

A member of the public addressed the Parish Council with regards to the Bloor Homes planning application for Appleton Thorn. The member of the public thought that the planning application may go to Development Control Committee in May 2017 for a decision and that there was a further CARE meeting in Appleton Thorn on Wednesday 22<sup>nd</sup> March 2017 to discuss this.

The member of the public asked the Parish Council regarding the meeting with Bloor Homes. Councillor J Price informed that member of the public that it was a very productive meeting and was very positive and Bloor Homes had stated that they would consider some of the suggestions made at the meeting.

### **5. Planning**

The recommendations of the Planning Committee on applications received since the last meeting were accepted and it was

**RESOLVED** that;

The following recommendations be forwarded to the Development Control Manager, Environment and Regeneration, Warrington Borough Council.

**No Objections** to the following applications –

2017/29833, 58 Parkland Close, Appleton, WA4 4RH, Householder – Proposed Single Storey side extension.

2017/29828, Cherrycliffe, Quarry Lane, Appleton, WA4 5JD. Householder - Proposed single storey rear extension, proposed porch, and alteration to garage roof.

2017/29873. Lewcris. Grappenhall Lane, Appleton, WA4 4QX. Householder - Proposed two storey front and side dormer extension.

2017/29883, The London Bridge, London Road, Appleton, WA4 5BG. Full Planning - Proposed erection of two timber framed retractable canopies to external terrace area.

2017/29831, 7 St Marys Close, Appleton, WA4 5DD. Householder - Proposed first floor extension above existing footprint of single storey section at the side of the property, single storey rear extension in center of the property, new render finish to whole property (other than sections of new timber cladding).

2017/29914, 27 Warren Road Appleton, WA4 5AG. Householder - Proposed two storey side extension.

2017/29813, 22B Lyons Lane, Appleton, WA4 5JG. Householder - Proposed reduction in size of storm porch.

2017/29977, 31 Warren Road, Appleton, WA4 5AG. Full Planning - Proposed loft conversion including raising the roof ridge, dormer to front and rear plus single storey porch to front elevation.

2017/29990, 83 Greenfields Avenue, Appleton, WA4 3BT. Householder - Proposed single storey side and rear extension and new front porch and bay window with canopy over.

2017/30012, 12 Crofton Close, Appleton, WA4 4TA, Householder - Proposed single storey kitchen and utility room extension to side and rear elevations.

2017/30031, 7 Lyons Lane, Appleton, WA4 5JG. Householder - Proposed Single and two storey rear extension with Juliet balcony including demolition of existing conservatory.

The Parish Council raised **concerns** to the following applications;

2017/29932, 5 Wrights Green, Lumb Brook Road, Appleton, WA4 3HN. Householder - Proposed single storey front/side extension. The Parish Council are concerned as the proposed extension would be out of character with the property and street scene.

2017/29934, 185 London Road, Appleton, WA4 5BX. Reserved Matters - Application for approval of reserved matters for the construction of a new dwelling including creation of a new access following Planning Approval 2014/24711. The Parish Council are concerned that the proposed access is very near to the school entrance and this needs to be considered. The Parish Council would also like to request a condition that if planning permission is granted any damage to grass verges in the surrounding area must be restored.

2017/29999, 37 Pepper Street, Appleton Thorn, WA4 4RX. Householder - Proposed bungalow profile extension to side of house and new canopy to side and rear. The Parish Council are concerned over the affect and impact of the proposed alterations on 4 Chapel Lane.

The Parish Council has **objections** on the following planning applications;

2017/29945, 15 Ashberry Drive, Appleton, WA4 4QS. Householder - Proposed double storey entrance hall and landing extension to front, double storey bedroom and single storey kitchen to rear and loft conversion. The Parish Council objects to the proposed planning application on the grounds of its overbearing nature especially on the neighbouring property. The proposed extensions by its size, scale and massing would appear overly prominent and would result in overdevelopment of the plot. The Parish Council requests for this planning application to be referred to Development Control Committee and that Committee members undertake a site visit prior to any decision on this planning application being made and take into account the effect on the properties to the rear.

2017/29930, Land bounded by Green Lane &, Dipping Brook Avenue, Appleton, WA4 5NN. Outline Planning Permission (Major) - Proposed Residential development comprising up to 370 dwellings, means of access to but not within the Site, local neighbourhood centre (including retail convenience store up to 500 square metres; health centre up to 1,000 square metres and place of worship/community use up to 1,000 square metres, with associated outside space, access and parking) recreational open space and related infrastructure. All detailed matters other than means of access to the site are reserved for subsequent approval. Due to size of this planning application a separate letter of objection will be sent.

2017/29929, Land South of Astor Drive, East of Lichfield Avenue &, South of Witherwin Avenue, Grappenhall Hays, WA4 3LG. Outline Planning Permission (Major) - Proposed residential development comprising up to 400 dwellings, including means of access to but not within the Site, recreational open space and related infrastructure. All detailed matters other than means of access to the site are reserved for subsequent approval. Due to size of this planning application a separate letter of objection will be sent.

***Due to Councillor J Wheeler being a member and Councillor B Axcell & Councillor P Walker being substitute members on the Warrington Borough Council Development Control Committee, they did not participate in the planning discussions or the recommendations agreed.***

For information, only –

2017/29876, 4 Pewterspear Lane, Appleton, WA4 5DY. TPO-Works to Maple Tree at Rear of Garden.

2017/29892, 4 Pewterspear Lane, Appleton, WA4 5DY. TPO Works to Tree's Covered by TPO 4A, Proposed felling of tree.

2017/29912, 142 Bridge Lane, Appleton, WA4 3AN. Section 192 (Lawful Development Certificate) - Proposed single storey rear extension. Domestic dwelling as constructed.

2017/29958, 5 Cliffe Road, Appleton, WA4 5AQ. Section 192 (Lawful Development Certificate) - Proposed single storey rear extension.

2017/30010, 54 Willow Lane, Appleton, WA4 5EA. 42 Day Householder Prior Approval - Proposed single storey conservatory to extend beyond the rear wall by 5metres, maximum height of 4 metres and height at the eaves 2.7 metres.

2017/30030, Kingley Lodge, Windmill Lane, Appleton, WA4 5JN. TPO - Proposed T1 Pine - Carry out Approx 20% Crown thin to increase wind permeation through the crown following limb failure in storm Doris. T2 Sycamore - Fell- Severely damaged by pine limb failure tree is in decline and considered low aesthetic value due to poor shape.

## **6. Previous Planning Applications**

2016/28807, Land bounded by Pewterspear Road, Ashford Drive Stretton. Outline Application (Major) - Outline planning application for up to 180 residential dwellings (access only - all detailed matters are reserved for subsequent approval). The planning application was discussed by Development Management Committee of Warrington Borough Council on 23<sup>rd</sup> February 2017 and was granted planning permission.

2017/29706, Land adjacent to, 36 Waverley Avenue, Appleton, WA4 3BN. Full Planning - Proposed detached dwelling house on land adjacent to no. 36 Waverley Avenue. The clerk received notification that this planning application was to be heard by Development Control Committee of Warrington Borough Council on 15<sup>th</sup> March 2017. Councillor J Wheeler represented the Parish Council and the planning application was approved.

## **7. Clerk's Report and Accounts**

The February 2017 statement of Receipts and Payments for the Financial Year 2016/2017 was noted and the Members noted the Bank Statement as at 28<sup>th</sup> February 2017. The revised budget was also noted following payments.

**RESOLVED** that;

Payments were to be made in accordance with the payment schedule for March 2017 and the updated budget was accepted.

The bank reconciliation and bank statement were both signed by the Chairman.

The clerk had received an invite from Grappenhall Parish Council to a meeting to discuss the future funding of the PCSOs. This meeting has been arranged for Wednesday 12<sup>th</sup> April 2017 at 2pm at Grappenhall Parish Council.

The clerk noted that the next Finance & General Purposes meeting has been arranged for Monday 27<sup>th</sup> March 2017 at 11am.

The clerk noted that the next Planning Committee meeting would be Monday 3<sup>rd</sup> April 2017 at 9.30am.

The clerk informed the Parish Council that the new Clever Speed Indicator Device has arrived and is now insured for use within the Parish boundaries. Councillor T Stansfield will move the device around for use on different locations.

The Neighbourhood Plan for Appleton Thorn has been adopted following a referendum on Thursday 2<sup>nd</sup> March 2017. There has a 35.4% turnout which is considered to be very good by the Returning Officer. In total 347 voted to adopt the plan and 15 voted against. The Neighbourhood Plan now has substantial weight in any planning application decision. The next step is to have the plan formally adopted by Warrington Borough Council. The Neighbourhood Plan for Appleton Thorn will now be taken to the Council's Executive Board and Full Council to be approved by Warrington Borough Council.

The clerk received a letter dated 10<sup>th</sup> March 2017 regarding the surcharge for the green bins. Warrington Borough Council stated direct debit will be considered as part of a review going forward dependent upon costs.

The clerk received an email on 21<sup>st</sup> February 2017 regarding a Civic Service on Sunday 11<sup>th</sup> June 2017 at St Elphin's Parish Church.

The clerk received a copy of a letter sent by Stockton Heath Parish Council dated 10<sup>th</sup> March 2017 to the Executive member for Leisure, Culture and Community at Warrington Borough Council with regards to future of the library service in Stockton Heath. Councillor P Walker confirmed no action was required and no response to was required.

## **8. Appointment of an Internal Auditor**

The clerk had received an email from JDH regarding the annual audit for 2016/2017. They confirmed that the fee will be £188.00 plus VAT.

**RESOLVED** that;

JDH Ltd, who has effectively undertaken the internal audit previously, be appointed to undertake the Annual Internal Audit for Appleton Parish council for 2016/2017 in accordance with Section 4 of the Annual Return.

## **9. Grant application from 21<sup>st</sup> Warrington West (1<sup>st</sup> Appleton) Scout Group**

The clerk had received a grant application on 16<sup>th</sup> February 2017 from 21<sup>st</sup> Warrington West (1<sup>st</sup> Appleton) Scout Group for the installation of a new kitchen at the Scout hut on Dudlow Green Road. The total cost of the project is £5,100. The Local Area Fund have agreed to contribute £1500, Co-operative Group Local Fund £450.00, and the Scouts would be self-funding the project for £1950.00. The total request for a grant from Appleton Parish Council was £1,200.00.

**RESOLVED** that;

21<sup>st</sup> Warrington West (1<sup>st</sup> Appleton) Scout Group was given a grant of £1,200 from the Grants budget towards the cost of the installation of a new kitchen.

## **10. Parish Hall**

The clerk has been investigating the possibility of applying for a grant for improvements to the Parish Hall. There is a WREN grant available however this would require a contribution of 11% from the Parish Council.

**RESOLVED** that;

To contribute £5,500 towards a WREN grant for the Parish hall and these funds to be taken from the maintenance/improvements earmarked funds.

## **11. Parish Hall conditions of hire and bouncy castle policy**

The clerk has received advice from Cheshire Community Action that the Parish Council requires a legal agreement for the Parish Hall hire.

**RESOLVED** that;

The hall rental agreement and conditions of hire summary be adopted by the Parish Council. The clerk will ask each individual hall hirer to sign and return.

The introduction of a bouncy castle policy was introduced. The Parish Council's insurance company had confirmed that the Parish Council is not covered for bouncy castles at private functions.

**RESOLVED** that;

Due to the insurance issues to not allow bouncy castle children's birthday parties at the Parish Hall.

## **12. Parish Council newsletter**

The Parish Council newsletter will be sent to the printers and delivered shortly. The next edition is due out at the beginning of September.

Councillor B Axcell asked if any Councillor could provide articles before the end of August.

## **13. Litter around Appleton Thorn trading estate**

There have been many complaints regarding the litter around the Appleton Thorn Trading estate due to the speed of the road no litter picking can be undertaken without traffic management. The current cost of traffic management is £750.00 per day. Councillor J Price had been in contact with Warrington Borough Council who had stated that they would ask an Environmental Enforcement Officer to visit each of the business on the trading estate regarding the issue. Councillor J Wheeler had seen a large traffic sign in Salford which said something along the lines of it is too dangerous to pick litter so please take it home.

**RESOLVED** that;

The clerk was requested to send a letter to Warrington Borough Council asking for them to litter pick this road on a six-monthly basis and to request a sign stating please do not drop litter. Also, the Parish Council would make a formal request for an Environmental Enforcement Officer to visit the businesses on the trading estate as there was a need for co-operation in this matter.

#### **14. Gum Drop bin**

The installation of a gum drop bin was considered.

**RESOLVED** that;

Not to pursue this idea at this time.

#### **15. Dog Fouling**

Councillor S Harris reported that this issue had been reported at a Community meeting she had attended. Many people were unaware that if there was an issue and if dog fouling occurred at the same time/place each day this could be reported to 101. If this was witnessed by a PCSO they could issue a £90.00 fine. The clerk was requested to ask the PCSOs how many tickets they had issued for dog fouling in Appleton.

#### **16. Parking on grass verges**

This is an increasing problem in Appleton and another issue which was brought up at the Community meeting which was attended by Parish Councillors. There will be an article in the Parish Council newsletter and Councillor J Wheeler had sent an article to the Warrington Guardian regarding this.

**RESOLVED** that;

The clerk was asked to contact Warrington Borough Council to see if was possible to put signs on lamp posts requesting that people didn't park their cars on the grass verges.

#### **17. Parish Council meeting venues**

Councillor S Harris asked for the Parish Council to consider alternative Parish Council meeting venues in other locations around the Parish such as Cobbs, Hillcliffe and in Appleton Thorn.

The clerk was requested to gather information to see if other locations were available and the hiring costs involved. This would then be considered at the next Parish Council meeting in April.



## **18. Minutes of last Parish Council meeting and matters arising**

**RESOLVED** that;

The Minutes of the Parish Council's monthly meeting held on Tuesday 21<sup>st</sup> February 2017 (copies of which had been circulated to each Member) were approved and signed by the Chairman.

Councillor J Price confirmed that he will be submitting a formal complaint into Warrington Borough Council with regards the surcharge on the green bin collection.

Councillor S Harris had spoken to a representative from the South Neighbourhood Board with regards to World Book Day and they will be organising a book swop. The prison at Thorn Cross already organise World Book Day and they are looking for volunteers for a reading group at the prison.

The clerk confirmed that she had received no response yet from members of the public with regards to the notices placed on the BT phone boxes.

Councillor J Wheeler reported that a further walk around the Cobbs estate has been arranged for 23<sup>rd</sup> March with representatives from the Highways Department of Warrington Borough Council.

## **19. Parish and Borough Councillors Reports**

A public meeting was arranged for Tuesday 28<sup>th</sup> March regarding the Homes & Communities plans for the area.

Councillor J Wheeler had received a complaint regarding Dudlow Green Road. Councillor J Wheeler confirmed that it was due to be resurfaced soon. Councillor J Wheeler will pursue the issues with regards the width of the road and the tree at the Co-op precinct entrance which was causing visibility issues with Warrington Borough Council.

Councillor J Bilisland reported that she had been made aware of mobile phone application. The website is; <https://www.goodsamapp.org/>. Operating Internationally, GoodSAM (Good Smartphone Activated Medics). The app allows alerters to dial the emergency services, and at the same time notify nearby medically qualified responders of a medical emergency.

Councillor J Bilisland reported that the trees on the path behind Broomfields school have now been cleared.

Councillor S Harris reported that had attended the new working party which has been set up by Warrington Borough Council to look at the library review. The next meeting was arranged for 5<sup>th</sup> April 2017 and was open to members of the public. Councillor P Walker had requested Parish Council representation on this working party however this request had been refused.

Councillor P Walker reported that the new Police and Crime Commissioner will be based at Stockton Heath Police Station.

Councillor J Walker reported that the Forge car park in Stockton Heath was in a dangerous condition. Parish Councillors and members of the public were asked to send all complaints regarding Stockton Heath to the clerk of Stockton Heath Parish Council.

**20. Date and time of next meeting**

Tuesday 18<sup>th</sup> April 2017, Planning Committee meeting 7pm, Annual Parish meeting at 7.15pm followed by the Monthly Parish Council meeting 7.30pm.