

**MINUTES OF THE MONTHLY MEETING OF APPLETON PARISH COUNCIL HELD ON  
TUESDAY 20 JANUARY 2015 AT 7PM IN THE PARISH HALL**

**PRESENT:-** Mrs. D Edwards (Chairman)  
Mrs. S J Bengel (Deputy)  
Mrs. S A Harris, Mrs. J M Walker and Ms. J C Wheeler  
Mr. K J Arnett, Dr. B P Axcell, Mr. J L Price, Mr. B K Smith, Mr. T M Stansfield  
and Mr. P J Walker  
Mrs. L E Parker (Clerk)  
Press: Aran Dhillon - Reporter for the Warrington Guardian

*All Members of the Public present were requested to complete the attendance sheet.*

*Mrs. D Edwards, Clerk to the Parish Council, welcomed the new Clerk, Joanne Monks, to the Parish Council.*

**1. Apologies**

Apologies had been received from Dr. I Axcell and Mrs. V P Davies.

**2. Code of Conduct – Declaration of Interests**

Mrs. J M Walker declared an interest due to her being on the Board of Trustees of Warrington Community Transport and took no part in the decision made. (See Min. No. 10.)

**3. Police Community Support Officer (PCSO)/Police Report**

PCSO Lynda Garner (LG) in attendance and report included the following:

- Reported incidents relevant to the area from 20 December 2014 to 20 January 2015:  
2 burglaries, 1 criminal damage, 1 theft of motor vehicle, 1 theft from motor vehicle, 4 theft (other), 18 suspicious activities and 7 anti-social behavior issues.

Mr. J L Price raised concerns on behalf of a resident who had not been contacted following a recent incident on Burfield Drive which had been reported to the Police. Mention was also made to the suspicious activities reported which included that of 4 males on Quarry Lane.

Mrs. S A Harris enquired if there had been any incidents due to the Broomfields Youth Project (BYP). LG advised that all had been quiet and that the “beat plan” at the Police Station included focus on BYP.

Ms. J C Wheeler referred to dangerous parking on the junction of Waverley Avenue and Dingleway.

LG advised that:

- PCSOs Garner and Mahon would be in the Warrington Guardian following the “Stranger Danger” presentation to school children.
- A talk would be given to Appleton WI in April promoting the PCSOs and what they do.

Resident in attendance who referred to anti-social behaviour in the Cobbs Ward area, with damage to the Lumb Brook Millennium Green and an earlier issue concerning a dog not under control. It had been previously requested by the resident that PCSOs should include the flats and Lumb Brook Millennium Green on their patrols. LG agreed to liaise direct with the resident, if required but agreed that all issues should be communicated using Telephone No 101 to be logged correctly.

#### **4. Local Neighbourhood Plan (LNP)**

Mr. P J Walker advised that a draft application had been forwarded to the Planning Policy and Programmes Manager, Warrington Borough Council (WBC) to allow Appleton Thorn to be a LNP area and a response is now awaited from the WBC Manager before the formal application is sent to WBC.

A request for a grant for financial assistance towards the LNP has been sent to Locality by the Campaign Against Ruining Our Environment (CARE) Group in the name of the Parish Council.

#### **5. Bloor Homes – Development of land on Stretton Road / Pepper Street, Appleton Thorn**

It was confirmed that no consultation on a planning application had been received to date by the Parish Council.

#### **6. Public Participation**

##### **6.1 Warrington Rugby Union Football Club**

Resident in attendance who made enquiries on the Warrington Rugby Union Football Club (WRUFC) field on Bridge Lane.

Dr. B P Axcell advised that the Parish Council had recommended that the proposal for 50+ houses is not suitable, does not provide enough amenities for the local community and clarified the following:

- There is no planning application.
- WRUFC wish to build 55 houses including linear park and the view of the Borough Councillors was that the local residents, following past consultation, wish the area to remain open space.
- As Warrington Borough Council (WBC) owns the field, WRUFC have no right to develop the land.
- The resident requested a copy of the lease and previous correspondence from the Councillors involved and Mrs. J M Walker advised that these were public documents and are available from WBC.

##### **6.2 Former Stretton Airfield**

Resident in attendance who raised concerns on the proposed planning application 2014/23332 due to noise, toxic waste, location in a rural, greenbelt area and close to a school and referred to 14 events being held a year.

The Parish Council had previously sent their objections to WBC during the consultation period which referred to the majority of these issues.

As the application will be determined by the WBC Development Management Committee Members at a meeting on 29 January at the Town Hall, it was confirmed that a representative from CARE would also be attending and speaking against the application.

See Min. No. 8.5.

## 7. – 8. Planning

### 7. Current Planning Applications

The recommendations of the Planning Committee on applications received since the last meeting were accepted and it was Resolved that the following recommendations be forwarded to the Development Control Manager, Environment and Regeneration, WBC:

#### **Planning applications to 20 January 2015**

a) No Objections to the following applications -

2014/24816 Mr. Gary Durie - Householder - Proposed conversion of loft including roof and dormer alterations at 78 Birchdale Road, Appleton.

2014/24926 Mr. Mark Crook - Full Planning - Proposed construction of building for storage and repairs of HGV's at land at Lynncastle Road, Appleton.

2014/24947 Mr. A Lockwood - Listed Building - Proposed removal of 2 internal walls, replace windows, new glazed section and opening to rear kitchen lean-to and reinstate existing door opening width at Yew Tree Farm, Yew Tree Lane, Appleton Thorn.

*Mrs. S J Bengler did not participate in the planning discussions or the recommendations agreed.*

2014/24996 Mr. Nichols - Householder - Proposed single storey kitchen/dining room and utility room extension to rear elevation with entrance porch to front at 34 Warren Drive, Appleton.

2014/25001 P Lunio - Householder - Proposed single storey rear extension, first floor bedroom extension, front open porch and render to part of the face of the front wall at 11 St. Mary's Close, Appleton.

2015/25063 Mrs. Sarah Wilmot - Householder - Proposed two storey rear extension, side extension, loft conversion and entrance canopy to front (resubmission of 2014/24064) at 34 Birchdale Road, Appleton.

2015/25081 Mr. Jamie O'Brien - Householder - Proposed single storey rear extension at Warren Drive, Appleton.

2015/25082 Mrs. Zoe Chaddock - Householder - Proposed two storey side extension at 84 Bridge Lane, Appleton.

b) Objections raised on the following applications -

2014/24829 Mr. & Mrs. D Mannering - Householder - Proposed detached garage with granny flat above, timber garage to be removed at Birch Tree House, Red Lane, Appleton.  
(Application re-registered following de-registration and now includes an amended plan.)

Birch Tree House is a Locally Listed Building with the existing garage of timber construction in keeping with the main house. The proposal is for a separate habitable building which is a substantial building in its own right which has the potential for creation of an independent dwelling. The proposed garage with granny flat may detract from the character of the Locally Listed house.

It is requested that a planning condition be imposed that the detached garage with granny flat is used as an ancillary annex accommodation and not to be sold separate to the main house.

It is requested that a site visit is undertaken by the Committee prior to any decision being made.

*Mrs. S J Bengler did not participate in the planning discussions or the recommendations agreed.*

2014/24952 Mr. Christopher Wilson, Graystones - Full Planning - Proposed two storey residential dwelling associated with agriculture to be attached to an existing barn at Eton Park Properties, Park Lane, (Firs Lane), Appleton.

The Parish Council understands the reason behind the building of a dwelling associated with agriculture is for a farm worker. However the proposal to extend the current barn by 25% to add a 3 bedroom dwelling appears to be excessive. The application for a two storey residential dwelling is a substantial building in its own right.

The proposal represents an inappropriate form of development in the Green Belt, which is by definition harmful as it is not listed as an acceptable form of development in Green Belt Policy.

The proposal is contrary to Policies SN1, CS1, CS2, CS5, QE7 & CC2 of the Warrington Local Plan Core Strategy. Approval of the application would set a precedent for other buildings in Warrington.

It is requested that a site visit is undertaken by the Committee prior to any decision being made.

c) Concerns raised on the following applications –

2014/24808 Mrs. Philippa Ward - Variation of Condition - Proposed variation of condition 2 to allow an increase in children from 66 to 80 children following previously approved planning application 2003/01761 at The Old Vicarage Day Nursery, Thorn House, Green Lane, Appleton Thorn.

A resident has advised the Parish Council that the Nursery is in an area in which there have been problems in recent times with youths congregating, in cars at night in the area, making noise and dropping large quantities of litter, much to the annoyance of nearby neighbours and to Church members who have had had to clear the site. The annoyance has resulted in the Church car park being secured overnight. Any extra unsecured parking in the area may well create problems.

Perhaps a condition could be added to any planning permission granted that the Nursery car park is locked when the Nursery is not in use.

Also Green Lane is a bridleway; it is quite narrow and serves a few houses. Concern is raised that vehicles visiting the Nursery drive on the grassed verges and it requested that staff and visitors respect the area.

2014/24966 Neale Burdon, Eddie Stobart Logistics - Full Planning - Proposed construction of an office building and training academy with associated infrastructure at Stretton Green Distribution Park, Langford Way, Appleton.

The Parish Council welcomes the additional employment proposed by Eddie Stobart in building a training academy and an additional office building adjacent to their existing buildings.

Traffic on the B5356 and Barleycastle Lane has been increasing over the years as more and more businesses have moved into the trading estates. The junction of the B5356 Grappenhall Lane / Barleycastle Lane opposite Shearings Garage is increasingly becoming more difficult to navigate especially at peak times. Also at the A50 roundabout junction with the B5356 traffic backs up. The addition of 50 staff for the new office building and the attendees for the groups visiting for the training facility will only further increase traffic movements in the area. There is no nearby public transport available and therefore it is presumed all staff will be driving to and from the Eddie Stobart site.

There are already issues of HGVs veering out of Langford Way on to the other side of Barleycastle Lane. This is dangerous to drivers travelling in both directions on the 40mph Barleycastle Lane. It is understood that the training academy will take the 'L' HGV drivers on the roads around Appleton and it is wondered how an inexperienced 'L' driver will manage if already experienced HGV drivers veer onto the wrong side of the road. Due to these concerns the Parish Council met with Eddie Stobart and WBC some time ago to discuss the issue and to obtain pricing for improvements at the junction to increase the splay however the matter was not pursued.

It is noted that there is no lighting scheme as part of the proposed development as it is understood that there is only low level lighting to be introduced. It is requested that any additional lighting to be introduced requires a planning application due to existing lighting issues from residents of Appleton Thorn.

There is already a litter problem in evidence around the Trading Estate approach roads and it is kindly requested that assistance be provided by Eddie Stobart either in the form of supporting community litter picks or by providing staff to clean the area. As it is Eddie Stobart's new head office, it is presumed that the company would wish for the area to look tidy and would wish to assist in this matter.

It was understood that a pre-planning consultation with Appleton Thorn residents was promised and the Parish Council is unsure if this was actually arranged.

The Parish Council requests that under S106 or the Community Infrastructure Levy, consideration be given to funding any of the suggestions above.

2014/24989 Michael Ferguson - Householder - Proposed two storey side and rear extension at 51 Dingleway, Appleton.

Consideration needs to be given as to whether the two storey side and rear extension will breach the 45 degree code in respect of 49 Dingleway.

2014/25032 Ian Gemmell - Householder - First floor extension to side of dwelling at 36 Chalfont Close, Appleton.

The Supplementary Planning Guidance – House Extensions advises that the ridge height of the proposed roof should be lower than the original roof to respect the character and design of the property.

*Mrs. S J Bengler did not participate in the planning discussions or the recommendations agreed.*

2015/25077 Bilton and Family - Full planning - Proposed erection of one dwelling, conversion of the barn with single storey extension, permanent use of the previously approved tea rooms/craft workshop/beauty parlour with single storey extension, alterations to existing outbuilding to form farm shop with single storey extension at ground floor and a self-contained apartment at first floor, erection of wooden stables, demolition of various commercial buildings and associated works to include car parking and new access off Dingle Lane at Dingle Farm, Dingle Lane, Appleton.

The Parish Councillors were surprised that the planning application for the above description was accepted by WBC as complex and covers a number of issues and it was suggested that this should have been split into different planning applications.

However, it is presumed that the WBC Planning Officers will refer to the previous planning history at Dingle Farm.

The Parish Councillors wish to draw attention to application number 2010/16655 where approval was given by WBC to the barn conversion to provide ancillary guest accommodation which is now being used as a permanent residence. It appears that the proposed extension has already been built and is being used by the family.

*Alterations to existing outbuilding to form farm shop with single storey extension at ground floor and a self-contained apartment at first floor* – If planning permission is given, it is requested that a condition be included to the effect that the ground floor farm shop / feed store cannot be converted into a residential dwelling in the future without a planning application.

*Erection of stables* - Looking at the plans, there appears to be no parking provision for the 5 stables and tack room. It is therefore questioned if the stables are for personal use or open to hire by outsiders.

It is felt that the present “widened” access near the barn should not be used as an exit from Dingle Farm, only an entrance due to highway safety concerns as it is very close to a sharp, blind bend on Dingle Lane. Again if the application is approved, then a condition on entry and exit should be included.

If the planning application is approved for the tea rooms/craft workshop/beauty parlour and the farm shop, another condition should include that the operating times be restricted to the opening hours of 9 to 5pm as it is rural / green belt location.

It is questioned whether the overall proposed development is Disability Discrimination Act compliant as this cannot be ascertained from the plans submitted.

The Parish Council feels the present and proposed use of this land is an overdevelopment of a rural location and therefore contrary to the following policies within the adopted WBC Local Plan Core Strategy:

Policy CS1 Delivering Sustainable Development,  
Policy CS2 Quantity & Distribution of Development  
Policy SN1 Distribution and Nature of New Housing

d) For information only –

- 2014/24950 Mr. Michael Cooper, Warrington Borough Council - Discharge of Condition - Application for approval of details reserved by Condition 4 (Scheme for protecting from construction damage, all trees/shrubs/hedgerows shown to be retained on the northern boundary of the approved plans) following Planning Approval 2014/24255 at Broomfields Junior School, Bridge Lane, Appleton.
- 2014/24991 Anthony Gray - TPO Application - Proposed reduction in crown height to Oak tree (G2) and felling of Sycamore tree (G2) at 1 Park Crescent, Appleton.
- 2015/25080 Mr. G Crichley - Discharge of condition - Application for approval of details reserved by condition 6 (access) following previously approved application 2014/24798 at Birch Tree Farm, Red Lane, Appleton.

***Due to Dr. B P Axcell being a substitute member on the WBC Planning Applications Sub Committee/Development Control Committee, he did not participate in the planning discussions or the recommendations agreed.***

## **8. Previous Planning Applications**

### **8.1 Appeal**

2014/23826 Mr. J Bryan - Full Planning - Proposed construction of new bungalow with integral garage (Resubmission of 2014/23158) at Birch Tree Farm, Red Lane, Appleton.

Letter from WBC dated 20 January 2015 advising that an appeal has been made to the Secretary of State against the decision of WBC to refuse to grant planning permission. The appeal will be determined on the basis of written representations.

Members agreed that no additional comments were required from the Parish Council.

### **8.2 Enforcement**

ENF/14/04647 Alleged problem: Breach of planning full time dwelling within an outbuilding at Hunters Lodge, Cartridge Lane, Grappenhall and Thelwall.

ENF/14/04432 Alleged extension of residential curtilage at The Rowans, Cann Lane North, Appleton – Retrospective permission approved.

ENF/14/04674 Alleged problem: Garden lights shining into adjacent woodland at Longwood House (formerly), Wythchwood, Cann Lane North, Appleton.

*The Clerk referred to an email dated 20 January received from a resident on the light emanating from Longwood House following correspondence with the Woodland Trust and WBC. It was suggested that any complaints should be made to WBC Environmental Health.*

ENF/14/04590 Alleged problem: Works not in accordance with Approved Plans Reason for closure: Retrospective permission approved at 6 Birchways, Appleton.

ENF/14/04459 Alleged problem: Hoarding erected to gable of dwelling at 2 Birchdale Road, Appleton. Reason for closure: Breach Rectified.

ENF/15/04677 Alleged problem: Alleged engineering operation at Birch Tree Farm, Red Lane, Appleton.

### **8.3 Refusals**

2014/24605 Mr. Simon Puleston - Householder - Proposed 2 storey side and single storey rear extension at 21 Arley Road, Appleton Thorn.

2014/24719 Mr. Bob Hanna - Section 192 (Lawful Development Certificate) - Proposed demolition of existing conservatory, construction of single storey rear extension and partial garage conversion to a habitable room at 3 Teddington Close, Appleton.

### **8.4 2014/23232 Mr. Christopher Wilson, Graystones of London Ltd - Full Planning - Proposed application for an extension to an agricultural building so that the staff facilities can be relocated at Dennow Farm, Firs Lane, Appleton. (Consultation start date 19/2/14.)**

Email dated 5 January from the Land Manager, Graystones of London Ltd advising that a planning application will be submitted for sleeping accommodation above the farmer's facilities, within the building as a need for the farmer. If approval is obtained, this will be tied as a condition with the land. (See above 2014/24952.)

**8.5 2014/23332 Hensmill Property - Full Planning (Major) - Proposed construction of subterranean car storage facility (Sui-Generis Use Class) with ancillary office development and associated demolition and landscaping accessed from Crowley Lane at Former Stretton Airfield, Appleton Thorn. (Amended plans.)**

Letter dated 19 January from the WBC Development Manager advising that the application will be determined by WBC Development Management Committee Members at a meeting on 29 January at the Town Hall.

Mr. P J Walker confirmed that he would be attending on behalf of the Parish Council.

**8.6 2013/22598 3C Waste Limited Environmental Impact Assessment Application (Major) - Proposed extension of operational life of Arpley Landfill Facility to October 2018; restoration by October 2019; revised sequence of landfill phasing and restoration works; revised landform; continued use of the existing leachate treatment facility and landfill gas utilisation plant and ancillary infrastructure including access roads, site compound, weighbridges, wheel washes, fences, surface water management, site offices and transfer pad associated with the operations of the landfill at Arpley.**

Letter dated 14 January from Axis, planning consultants on behalf of 3C Waste Limited, advising that the appeal will be dealt with by way of Public Inquiry, including a site visit and a decision will be made by the Secretary of State following the appointed Inspector's written report. The Inquiry will be held on Tuesday 24 February at 10am in The Jubilee Suite, Orford Jubilee Hub, Jubilee Way which is currently reserved for 4 days.

**8.7 Apple Jacks – New entrance from Arley Road**

The Parish Council confirmed that no information had been received from WBC following an email sent on 16 January requesting an update.

**9. Clerk's Report**

The Clerk advised that the Hearing/Sound "Loop" system was repaired on 19 January by Acts Sound and Lighting with Mrs. J M Walker present to test.

**9.1 Correspondence**

The following correspondence/contact was noted and resolutions made where appropriate:

a) Notices in 18 December edition of the Warrington Guardian:

AMS (NW) Ltd is applying to change an existing licence to keep an extra 1 goods vehicle and 1 trailer at the operating centre at Eddie Stobart Ltd, Stretton Green Distribution Park, Langford Way, Appleton Thorn.

Shred It Ltd is applying to change an existing licence to keep an operating centre to keep 15 goods vehicles at Units 4A, 4B and 4C Barley Castle Trading Estate, Appleton Thorn.

William Edward Massey is applying to use Unit 3G, Lyncastle Way, Barleycastle Trading Estate, Appleton as an operating centre for 2 goods vehicles and 2 trailers.

- b) Email dated 23 December from the WBC Principal Democratic Services Officer advising of the Warrington Health Plus Project Engagement Event to be held on 22 January between 1 and 4.30pm at the Gateway Centre, Warrington.
- c) Letter dated January 2015 from Cheshire Community Action advising of the 59th Community Pride Competition – entry by 13 March.
- d) Email dated 6 January from the Governance Officer, Office of the Police & Crime Commissioner attaching a letter from John Dwyer, Police & Crime Commissioner advising of the meeting with Parish Council representatives on 10 February 2015. Mrs. D Edwards and Mr. P J Walker confirmed that they would be attending on behalf of the Parish Council.

Attached to the email was a copy of Issues Raised and Actions from PCC meeting on 9 October 2014.

- e) The Clerk advised that the Parish Council has now joined the Public Sector Mapping Agreement (PSMA) however it is not a mapping solution and as such the Parish Council would need some form of Geographical Information System (GIS) to convert the data into mapping.

Telephone call and subsequent email from Ordnance Survey on 16 January advising that there are a couple of options:

[www.qgis.org](http://www.qgis.org) or <http://gis.getmapping.com>

However for land searches on ownership, Land Registry would require contacting with the associated charges.

- f) Annual Review 2014 brochure received from Warrington Disability Partnership.

## **9.2 Accounts**

- a) Statement of Receipts and Payments for the Financial Year 2014/2015

The Members noted the Statement as at 31 December 2014.

The reconciliation to the Bank Statements was undertaken by the Chairman.

- b) Verification of Bank Reconciliations

Further to the adoption of the Model Financial Regulations on 15 December 2014, Clause 2. Accounting and Audit (Internal and External) Financial Regulations – Clause 2.2 states that: “On a regular basis, a member other than the Chairman or a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO.”

Resolved that Mr. K J Arnett be requested to undertake this duty.

- c) Nationwide International Limited Business Saver Account No. 11410812

It was agreed that a transfer of £40,000 be made to the Parish Council’s NatWest account to cover forthcoming payments.

- d) Bank Mandates for NatWest, Nationwide International and Santander accounts.

It was confirmed that the necessary forms for the removal of Mrs. L Parker as an authorised signatory with replacement by Mrs. J Monks are in course of completion and in accordance with the Natwest's mandate form:

Resolved that the authorised signatures on the current mandate, for the account details in Section 2 be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.

#### **10. Grant Request - Warrington Community Transport**

Letter dated 6 January from the General Manager, Warrington Community Transport Charity No: 516384 requesting consideration towards a grant. Subsequent letter dated 16 January enclosing a copy of the Trustees' Report and Accounts for the year ended 31 March 2014 provided. Email dated 16 January confirms 38 Dial-A-Ride members reside in Appleton.

Resolved that a grant of £1,000 be made.

#### **11. Summer Playschemes**

Email dated 2 December enclosing a report from WBC on the 2014 Playschemes which confirmed 206 attendances at the Appleton 4 week playschemes. Email also enquires whether the Parish Council would wish to host playschemes in Appleton in 2015 though no costs detailed.

Resolved that the Parish Council wishes to support a 4 week playscheme in Appleton subject to confirmation of costs and that they are within the already agreed Budget of £2,500.

#### **12. Orbit News Ltd/Village Life**

Email dated 18 December from Orbit News Ltd enquiring if the Parish Council wishes to continue its share of the sponsorship of the 'What's On' column in *Village Life* for a further 12 months from 1 April 2015 at a cost of £180 + VAT.

Resolved that the sponsorship be renewed.

#### **13. Committee Reports**

##### **13.1 Environment**

Mrs. J M Walker suggested a meeting twice a year by the members of the Environment committee.

The Clerk advised that a copy of Bellfield Landscapes public liability insurance certificate for £5 million had been forwarded by email to the Parish Council on 7 January.

##### **13.2 Finance & General Purposes (F&GP)**

- a) Parish Hall

Report received from City Environmental Services (UK) Ltd for the Parish Hall which will need to be considered at the next F&GP meeting.

b) Defibrillator

Defibrillator installed 8 January by Moore Construction's electrician and the opening code had been provided to all Members and staff, Parish Hall Users and North West Ambulance Service.

Following a visit from the North West Ambulance Service to check the Defibrillator on 9 January, it was advised that as the Parish Hall is used by children – babies and toddlers – paediatric pads should be provided with the defibrillator. Quotation received from defibshop - Paediatric Pedi Padz - £60 +vat and therefore it was ordered on 12 January.

North West Ambulance Service provided a Memorandum of Understanding (MoU) agreement to be signed by the Parish Council and suggested that a weekly check of the equipment was undertaken.

Even though, not a legally binding agreement, the Members agreed that:

- The Parish Council should become a partner to the MoU agreement with North West Ambulance Service NHS Trust and the Clerk sign the agreement.
- The weekly check of the equipment to be undertaken by the Caretaker/Bookings Secretary with holiday cover to be provided by the Clerk.

The Clerk confirmed that the defibrillator and cabinet were now covered under the Parish Council insurance policy and email confirmation dated 12 January from Community First advising that the pro rata premium of £7.41 will be added to the 2015 renewal. It was indicated that consideration needs to be given to adding the defibrillator and cabinet to the Parish Hall Risk Assessment documents.

c) Portable Speed Sign

Email dated 16 January from WBC advises that the Portable Speed Sign has been ordered but delivery still waited.

**14. Minutes of Last Meeting**

Resolved that:

The Minutes of the Monthly Meeting held on 16 December 2014 (copies of which had been circulated to each Member) were approved and signed by the Chairman.

**15. Matters Arising for Updating and Noting Only**

**Minutes of the Monthly Meeting of the Parish Council 16 December 2014**

**15.1 Street Scene Services in Appleton**

Mrs. J M Walker enquired if any more information had been received from the WBC Highway and Environment Service Manager (Public Realm), Economic Regeneration, Growth and Environment and Members agreed that the Parish Council should request an update.

**15.2 Community Litter Pick**

Mrs. J M Walker referred to the suggestion for a community litter pick in March however Members agreed that this was an issue for the Environment Committee.

## **16. Parish and Borough Councillor Reports**

a) Ms. J C Wheeler advised that:

- The St. Mary Magdalene Church Hall coffee morning commenced on 19 January which was held from 9am to 11am and was a huge success with a wide range of ages attending.
- The wall/ railings at the Bridge Lane shops have been measured and it was enquired if the Parish Council would fund hedging and a new bench to be sited near the post box facing the road at approximately £500 which Members agreed as funding available within Environmental Improvement Schemes Budget. The Clerk requested that the WBC Highways Officer be involved due to the possibility of services in the area.
- Mr. T M Stansfield confirmed that the window had been replaced at the vacant Bridge Lane shop.

b) Mr. J L Price referred to:

- The state of the grass verges particularly on London Road from Fairways to 217 London Road due to the length of the grass and the churned up grass.
- Enquired if the grit bins would be re-filled.
- The dangerous junction of Warren Road into Cliffe Road due to worn out road markings.
- The overhanging hedge on Windmill Lane previously advised to the Clerk.

c) Mr. B K Smith requested articles for the forthcoming Parish Council newsletter.

d) Dr. B P Axcell advised that:

- There was a meeting on 19 January with the Assistant Director, Transport and Environment, WBC when the issue of the appalling condition of the grass verges all over Appleton was raised.
- WBC is re-tendering for the running of the Warrington Waste Recycling sites.

e) Mrs. S A Harris advised on discussions with Broomfields Youth Project (BYP) concerning the proposed lease for the pod at the Leisure Centre. Members agreed that the Parish Council should seek legal advice and a meeting with Mrs. S A Harris, Ms. J C Wheeler, Mrs. D Edwards as Chairman and Mrs. S J Bengier as Deputy plus the Clerk and a legal adviser should be arranged.

f) Mr. P J Walker advised that he had reported a number of street lights not working due to residents' concerns that when contacted WBC no response received.

## **17. Joint Employment Committee**

Mr. P J Walker, Chairman of the Joint Employment Committee, advised the following:

- Mrs. Joanne Monks has been employed at grade LC2 SCP30.
- Contract of employment has now been signed by Mrs. Joanne Monks and the Chairman of the Parish Council.

The meeting ended 9.20pm.